

# Performance and Audit Scrutiny Committee



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>		
<b>Date:</b>	<b>Wednesday 20 September 2017</b>		
<b>Time:</b>	<b>5.00 pm</b>		
<b>Venue:</b>	<b>Conference Chamber West West Suffolk House</b> Western Way Bury St Edmunds		
<b>Full Members:</b>	<div><div><b>Chairman</b> Sarah Broughton</div><div><b>Vice Chairman</b> Patricia Warby</div><div><div><u>Conservative Members (9)</u></div><div><div>Sarah Broughton</div><div>Beccy Hopfensperger</div><div>Betty Mclatchy</div><div>Jane Midwood</div><div>Karen Richardson</div></div><div><div>David Roach</div><div>Andrew Smith</div><div>Peter Thompson</div><div>Patricia Warby</div></div></div><div><div><u>UKIP Member (1)</u></div><div>Barry Robbins</div></div></div>		
<b>Substitutes:</b>	<div><div><u>Conservative Members (3)</u></div><div><div>Susan Glossop</div><div>Vacancy</div></div><div><div>Ivor Mclatchy</div></div></div> <div><div><u>UKIP Member (1)</u></div><div>John Burns</div></div>		
<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.		
<b>Quorum:</b>	Four Members		
<b>Committee administrator:</b>	<b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>		

# Public Information



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 763233 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public speaking:</b>	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
<b>Disabled access:</b>	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency use of the lifts is restricted for health and safety reasons.  Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).  Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

# **Agenda**

## **Procedural Matters**

### **Part 1 - Public**

**1. Substitutions**

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

**1 - 10**

To confirm the minutes of the meeting held on 27 July 2017 (copy attached).

**4. Public Participation**

Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**5. Ernst and Young - ISA 260 Annual Results Report to those Charged with Governance**

**11 - 62**

Report No: **PAS/SE/17/020**

**6. West Suffolk Local Code of Corporate Governance**

**63 - 76**

Report No: **PAS/SE/17/021**

**7. West Suffolk Annual Governance Statement 2016-2017**

**77 - 98**

Report No: **PAS/SE/17/022**

**8. 2016-2017 Annual Statement of Accounts**

**99 - 220**

Report No: **PAS/SE/17/023**

	<i><b>Page No</b></i>
<b>9. Annual Corporate Environmental Statement 2016-2017</b> Report No: <b>PAS/SE/17/024</b>	<b>221 - 238</b>
<b>10. Work Programme Update</b> Report No: <b>PAS/SE/17/025</b>	<b>239 - 242</b>

## **Part 2 – Exempt**

**NONE**